

MINUTES OF THE 39th MEETING OF THE IQAC HELD ON 31-05-2025 AT 1:00PM IN IQAC ROOM

Item No. 39.1

Welcome of Dr. Sanjeev Kumar Gupta, Chairman IQAC by Dr. K.L. Kaushik, Coordinator IQAC and all the members of IQAC.

Dr. K.L. Kaushik, Coordinator IQAC welcomed Dr. Sanjeev Kumar Gupta, acting Principal and Chairman of the IQAC. He also welcomed all the other members of the IQAC. Chairman Dr. Sanjeev Kumar Gupta also extended a warm and heartfelt welcome to all the members to the last meeting of the IQAC of the session 2024-25. He solicited suggestions on the actions taken by the faculty on the decisions made in the last meeting of the IQAC. He also suggested that a fruitful road map should be designed for the upcoming session i.e. 2025-26 to make this premier institution qualitatively ready for the forthcoming NAAC inspection. He told the house that a programme in Life Sciences is going to be started and that other Vocational programmes from SVS University are also in the pipeline.

Item No. 39.2

Confirmation of the minutes of the 38th meeting of the IQAC held on 30-12--2024

To consider the minutes of the 38th meeting of IQAC held on 30-12-2024. The Minutes of the meeting were circulated among all the members.

The house considered and resolved that the minutes of 38th meeting of the IQAC held on 30-12-2024 be confirmed.

Item No. 39.3

Follow-up action report on the decisions taken by the IQAC in its 38th meeting held on 31-12-2024

To note the follow-up actions taken on the decisions taken by the IQAC in its 38th meeting held on 30-12-2024.

Resolved that the follow up action taken as above be noted.

Item No. 38.4.2

Participation in NIRF-2025

Dr K L Kaushik informed the house that the data for National Institutional Regulatory Framework (NIRF) has been successfully uploaded.

Chairperson said that for NIRF ranking, three conditions need to be taken care of i.e. Admissions, Good Results and Progression & Placement. He said that all round fair efforts need to be done to achieve these targets. He laid emphasis to seek measures to improve results. He further added that to gauge progression of students, data collection of professional courses needs to be enhanced. Dr Inayat suggested that a google form should be created with a separate link for each stream and a common format should be there. Dr. Vineet Nagpal suggested that a team be constituted to monitor and get the forms filled. The team will consist of:

Arts	Dr. Inayat Chaudhary (Coordinator)
	Dr. Pooja Saini
	Dr. Supriya Dhanda
	Sh. Subhash
	Ms. Priyanka (Economics)

Commerce	Dr. Shobhna Goyal (Coordinator)
	Dr. Seema Malik (Coordinator, SFS)
	Dr. Parveen Gupta
	Ms. Anita
Science	Ms. Reena
	Dr. Devender (Coordinator) (Physical Science, Physics Hons. & M.Sc. (Physics))
	Dr. Archana Chauhan (Physical Science)
	Dr. Renu Bala (Maths, Hons. & M.Sc.(Maths))
Management BBA & MBA	Ms. Geeta Rathi (Chemistry, Hons. & M.Sc. (Che.))
	Dr. Shilpa Goel (Coordinator)
	Ms. Dolly Mangla
	Dr. Deepmala
Comp. Sc. BCA & MCA	Ms. Sonia
	Ms. Mohini Verma (Coordinator)
	Ms. Preeti Sharma
	Ms. Parul Singla
	Ms. Nisha Chaudhary

Item No. 38.4.3

Department Level SWOC Analysis

It was decided that a comprehensive analysis of the SWOC analysis of all the departments (already submitted) will be done and then the collective report will be submitted. To this effect a committee needs to be constituted of following members:

- Dr. Sarika Kanjlia
- Dr. Devender
- Dr. Vineet Nagpal
- Ms. Ritika Sehrawat

Item No. 38.4.5

Academic Infrastructural Revamping

It was decided that the IQAC room should be revamped with the required paraphernalia. *Dr. K.L. Kaushik to plan and execute.*

It was also decided that the BARC apparatus will be made functional by engaging the concerned authorities. *Dr. Priyanka Sehrawat to take action.*

It was decided that a workshop on LMS for the faculty will be conducted in the new session i.e. 2025-26. *Dr. Ram Chander to plan and conduct.*

Item No. 38.4.7

Green Initiatives

It was resolved that a road map for future initiatives be prepared to be implemented in letter and spirit. It may include Trust Bins, AQI sensors/monitors, etc.

Dr. Priyanka Sehrawat to take action.

Item No. 38.4.8

RCC and CCE

It was decided that an exclusive career counselling session will be conducted for the students who are willing to take up competitions. Interested students from each department will be enrolled for competitive classes following a selective approach.

Guest lectures by expert Ms. Jaishree was proposed for the same.

It was decided that RCC and classes for slow and advanced learners will continue.

Dr. Geeta Gupta (Wing-II) and Dr. Sachin Garg (Wing-I) to take action.

Item No. 38.5.1

Conference Proposals

It was decided to revive the conference proposals and report to IQAC after submitting the proposals to the concerned approving agencies such as UGC, DGHE, ICSSR etc.

HODs to take necessary action.

Item No. 38.5.3

Internship of students

The house was apprised that as far as internship for students under NEP is concerned, guidelines from MDU are awaited.

Item No. 38.5.4

Use of ICT

It was decided that the PPTs for the odd semester should also be prepared using the latest ICT Tools and techniques such as graphics, animation, sound etc. to make them more attractive and effective for the students.

It was also resolved that Heads of Departments should approve and authenticate these PPTs before submitting them to the concerned department.

HODs to take action.

Item No. 39.4

To consider the new initiatives and practices in the college

Item No 39.4.1

Promotion of Research Culture among Faculty members

It was decided that faculty who get their paper published in reputed journals will be suitably rewarded.

Research and Development Cell to collect data, discuss with Hon'ble Principal and submit report to IQAC by the end of each semester.

Item No 39.4.2

Development of Soft Skills among Students

It was decided that a new practice “**Shaping Personalities: The Need for Soft Skills in Education**” should be started in upcoming academic year 2025-26. It was felt that the students should be provided with soft skills in the college to hone their communication skills. The aim is to mobilise students through interactive teaching and learning.

Under this practice students should be given training for soft skills in the class itself atleast once a week. A committee of following members is constituted to carry out planning and execution of the same:

- Dr. Shilpa Goel (Convener)
- Dr. Poonam Rautela (Dy. Convener)
- Mr. Manoj Singh (External Expert)
- Ms. Shelly Malik (Member)

The committee will coordinate with HODs and submit department wise report before next meeting of IQAC. The committee will also submit the report at the end of every semester.

The house also resolved that a two or three day workshop should also be

organised for the students on this topic by all the departments.
It can also be made the institutional best practice 2025-26.

Item No 39.4.3

Proposal of new Certificate Courses and events on Indian Knowledge System

It was proposed that IKS being an inevitable part of NEP 2020, a road map of activities to be conducted for the next academic year should be prepared. The new Certificate Course should have a chain of levels from basic to advance for students in subsequent semesters.

The house unanimously approved the proposal.

The IKS Centre to take action.

The house suggested that it can be made the Best Practice of the institution.

Item No 39.4.4

Innovative Approaches to Student Evaluation and Assessment

It was decided that various evaluation and assessment methods such as open book exams, MCQs, case studies, open book exam, project work, etc. should be implemented for MBA and MCA.

Ms. Ritika Sehrawat to take action.

Item No. 39.4.5

Separate Calendar of events for Unnat Bharat Abhiyan

It was suggested by the Chairperson Dr. Sanjeev Gupta to adopt some other villages to the UBA as some of the previous adopted villages have been included in the MCF.

It was decided that the Coordinator, UBA, should submit a separate roadmap of activities to be conducted under UBA for the upcoming session.

It was also decided that UBA should visit IIT Delhi to discuss issues related to this scheme.

Coordinator, Unnat Bharat Abhiyan to take action.

Item No. 39.5

Any other item with the permission of the Chairman, IQAC

Item No. 39.5.1

Scholarship through Alumni Corpus

The house was told about the scholarship scheme initiated by Ms Jaya Goel under SMSE. It was suggested that students who are needy and meritorious should be provided financial assistance through the alumni contribution.

It was unanimously decided that an alumni corpus would be created from where merit-cum-means based scholarships would be generated and awarded to deserving students.

Dr. K.L. Kaushik and Alumni Association to take action.

Item No. 39.5.2

Formulation of Committees (2025-26)

The committees for the session 2025-26 have been reformulated and placed before the house. The house approved the same with certain amendments. The same will be uploaded on the college website.

Dr. K.L. Kaushik, Coordinator IQAC to take action.

Item No. 39.5.3

Amendments in Annual Calendar

The house was apprised that the annual calendar has been successfully complied with by all the faculty by conducting the activities timely and

efficaciously. However certain additions need to be made time to time. It was suggested that all the activities conducted by different societies should be intimated to the concerned convenors of the Cells through the email IDs of the concerned Cells.

It was decided that email IDs of all the societies, cells and forums should be provided in the Annual Calendar for the convenience of the faculty. Annual Calendar of Events (2025-26) was duly approved by the House and will be circulated to all the faculty.

Dr. K.L. Kaushik, Coordinator IQAC to take action.

Item No. 39.5.4

Meeting with the Faculty

It was suggested that the Principal should have a meeting with the staff every month department wise to discuss important issues and challenges faced by the faculty.

The suggestion was applauded and approved.

The meeting ended with vote of thanks to the Chairperson Dr. Sanjeev Gupta and all the members of the Cell by the Coordinator IQAC Dr. K.L. Kaushik and vice versa.

Dr. K.L. Kaushik
Coordinator, IQAC



Dr. Sanjeev Kumar Gupta
Chairman, IQAC